



## *Government of Bermuda*

### Ministry of Transport

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Updated 5 May 2023

## **BERMUDA GUIDANCE DOCUMENT**

### **For visiting Pleasure Craft and Superyachts**

*Passenger Ships and Other Vessels Act 1972*

The Government of Bermuda welcomes pleasure craft and superyachts to our shores.

Bermuda is pleased to have introduced legislation in 2020 that creates a tourism product that makes Bermuda more attractive for visiting yachts, in particular superyachts who have the ability to charter in our picturesque waters for a maximum of six months, and with up to a maximum of 12 guests.

Here is what you need to know.

#### **Public Notice**

**The Superyachts and Other Vessels (Miscellaneous) Bill 2019** became law on **1 January 2020**. This new legislation was created to make the process of visiting the island as easy and streamlined as possible. This Guidance Document addresses the use and certification of vessels, their safe manning, and the crew qualification requirements for vessels visiting Bermuda. Arrangements are in place for both visiting Pleasure Craft and Superyachts to transit or cruise to Bermuda and for Superyachts to engage in Charter activities.

#### **Definitions**

**‘pleasure craft’** – means a vessel which at the time of its arrival is being used for private recreational purposes; it does not include a superyacht.

**‘superyacht’** – means a vessel measuring in length in excess of 24 metres, irrespective of tonnage, with passenger accommodations not exceeding twelve (12) persons (excluding crew); it excludes a passenger ship or any vessel used for the transportation of goods for commercial purposes.

**‘transit permit’** – for pleasure craft and superyachts visiting Bermuda for a period not exceeding five (5) days (see exemptions Annex I).

**‘cruising permit’** – for pleasure craft and superyachts for a period not exceeding six (6) months for the purposes of pleasure and putting ashore passengers, however, it may not provide chartering services in Bermuda (see exemptions Annex I).

**‘charter permit’** – valid for superyachts only for a period not exceeding six (6) months, may charter in Bermuda for periods of 24-hours or more, no day charters are permitted (see exemptions Annex I).

#### **Permit Fees**

Transit permit	\$5 per metre
Cruising permit	(a) \$8.50 per metre for superyachts; (b) \$6.50 for pleasure craft
Charter permit	one-off fee of \$8.50 per metre, plus 6% of gross charter fee for each charter

#### **How to Apply**

**Transit Permits and Cruising Permits** - Application and payment is made at time of arrival in Bermuda when the Customs Department Boarding Officer clears the vessel at the yacht reporting centre; or you may apply in advance through a Local Agent.

**Charter Permit** – Advance application only through your Local Agent.



**MESSAGE FROM THE HARBOURMASTER and PILOT WARDEN**  
**David Simmons, Department of Marine & Ports**  
**Mario Thompson, Pilot Warden, Department of Marine & Ports**

Dear Captains,

Thank you for choosing Bermuda. We look forward to guiding you throughout your visit.

The following documents are the normal protocols when visiting Bermuda.

Since the introduction of the Cruising Permit and Superyacht Charter Permit (up to six-month stays in Bermuda), our island has become a safe harbour for hundreds of vessels and crew to rest, enjoy and explore.

Because of the additional administration required during these unprecedented times, we have additional guidelines that we ask you to follow to help make you, your passengers and your crew have a more enjoyable visit.

The Department of Marine & Ports is the Clearing House for Cruising and Superyacht Charter applications. The approval process is reviewed by Marine Operations, Bermuda Shipping and Maritime Authority (for charter permits) and the Customs Department Marine Section. We provide you with the oversight you need to ensure your safety while cruising our waters. Besides us, we have a team of Government Technical Officers and service providers to navigate you through the process. Customs and Port Health are the first people you meet upon arrival.

Larger vessels arriving in Bermuda, and seeking idyllic spots to cruise, anchor, snorkel or use your smaller vessels e.g. Jet skis, launches, or floating devices, are asked to do so with great care and to follow the instructions below.

1. Contact Bermuda Radio on VHF Channel 16 when 30 miles from the island.
2. Bermuda Radio will provide you with the approach information.
3. Bermuda Radio will arrange for a Pilot if determined necessary.
4. Give your daily 'Float Plan' to Bermuda Radio if not alongside.
5. Book a time that the Pilot Warden may come aboard and familiarize you with Bermuda's waters and review your risk management plan to include:
  - i. Charts (and provide guidance on boundaries and times)
  - ii. Fire Plan
  - iii. Activity Plan
  - iv. Speed limits for Jet Skis, launches etc.

Thank you.



## **GUIDANCE DOCUMENTS**

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## Annex I

### **EXEMPTIONS**

#### **Pleasure Craft and Superyachts Exemptions from Transit and Cruising Permits**

- arriving in Bermuda solely by reason of distress or emergency;
- arriving on behalf of, or at the expense of, the Government of Bermuda or the Government of the United Kingdom or any foreign Government;
- for the time being used solely for scientific research or nautical exploration;
- if registered by Sail Training International as a sail training vessel;
- participating either as a competitor or support vessel in a sailing race or event approved by the Minister;
- arriving solely by reason of assisting in the salvage of another vessel;
- taking a local pilot if under 50 GRT.

#### **Pleasure Craft and Superyachts Exemptions:**

- Temporary Customs Duty Relief [imported equipment, furnishings, fittings, fixtures, parts, ships' stores including alcohol and tobacco (restrictions apply)];
- Passenger Departure Head Tax;
- Licensing fees;
- Light tolls.

#### **Additional Superyacht Exemptions:**

- taking a local pilot if over 50 GRT [approval required from Marine & Ports, Services];

#### **All Pleasure Craft and Superyachts will continue to receive:**

- Duty Free fuel voucher, one time use.



## Annex II

### **PROCEDURES FOR TRANSIT, CRUISING AND CHARTER PERMITS**

**All vessels are required to have one of three (3) permits: Transit, Cruising or Charter Permit if not exempted.**

#### **1. Transit Permit - Vessels in transit through Bermuda**

Unless exempted, any vessel arriving in Bermuda without previously making arrangements for a Cruising Permit or a Charter Permit through their Local Agent will be eligible to obtain a Transit Permit.

- 1.1. A transit permit will be issued in the form of a receipt from Bermuda Customs Department upon inward clearance into the island.
- 1.2. Transit Permit is valid for 5 days.
- 1.3. There is a fee for issuing a Transit Permit.
  - a. A vessel which arrives without a Cruising or (Charter Permit if a superyacht) but would like to remain longer than five days in Bermuda is eligible to make an application for a Cruising or (Charter Permit if a superyacht), as appropriate, during the period of the Transit Permit.
  - b. In this case, the owner or operator of the pleasure craft or superyacht granted a transit permit seeks to extend the vessel's visit beyond five days, the owner or operator may apply for a cruising permit, and in calculating the prescribed fee, credit shall be given for the fee already paid in respect of the transit permit.
  - c. Extension to a Transit Permit due to weather delay, may be granted by the Customs Department at its discretion.

#### **2. Cruising Permit**

- 2.1. Visiting Pleasure Craft and Superyachts which are in private use<sup>1</sup>, may apply for a "Cruising Permit"
  - a. Visiting vessels are encouraged to engage the services of a Local Agent to make arrangements to receive the Cruising Permit in advance of arrival. A list of Local Agents can be found in Annex VI of this notice.

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<sup>1</sup> In use by the owner, or related to the owning company and their friends and family. Without any commercial transaction or agreement of restitution.

- b. There is a fee for the issue of a Cruising Permit.
  - c. The Cruising Permit fee must be paid to Bermuda Customs on clearance into Bermuda. The Cruising Permit will be issued in the form of a receipt by Bermuda Customs once all necessary requirements/conditions have been met.
- 2.2 The vessel must be registered as a Pleasure Craft (vessel) with its Flag Administration and be holding documentation of this status.
  - 2.3 A pleasure craft or superyacht which is a “Commercial Yacht” may apply for a Cruising Permit provided it is in private use<sup>1</sup> for the duration of their call in Bermuda. This status will be verified by the Bermuda Customs Department on clearance into Bermuda.
  - 2.4 The number of passengers on board must be in accordance with the registration documentation issued by the vessel’s Flag Administration. If this is not specified the limit will be 12 passengers.
  - 2.5 Vessels issued with a Cruising Permit wishing to host a private function with more than the maximum number of passengers allowed on their Certification must:
    - a. be holding a valid dispensation issued by their Flag Administration to allow the extra persons,
    - b. be holding an approved stability document which allows for the increased capacity; and
    - c. have sufficient approved lifesaving appliances for all persons on board.

### **Superyachts Carrying Passengers**

- 3. **Charter Permit** is required for visiting superyachts wishing to engage in commercial activity<sup>2</sup>.
  - 3.1. Visiting superyachts must engage the services of a Local Agent to make arrangements to receive the Charter Permit in advance of arrival. A list of Local Agents can be found in Annex VI of this notice.
    - a. The Charter Permit will be issued by the Customs Department on the approval of the Bermuda Shipping & Maritime Authority and Marine & Ports, once all necessary requirements/conditions have been met.
    - b. The Charter Permit fee will be paid on arrival in Bermuda.
    - c. Superyachts are allowed to apply for a charter permit following arrival in Bermuda.
    - d. There is also an additional fee which is based on the gross value of each Charter. This fee is 6% and is payable before the vessel departs Bermuda.
  - 3.2. Vessels applying for a Charter Permit will be required to meet the following minimum requirements depending on the Vessel’s Flag Administration.
    - a. Each vessel must carry documents, issued by the vessel’s Flag Administration. Such documents could be, but are not limited to: Certificate of Registry, Certificate of Nationality and Certificate of Documentation. This document must confirm the vessel’s registration as a Commercial Yacht.

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<sup>1</sup> In use by the owner, or related to the owning company and their friends and family. Without any commercial transaction or agreement of restitution.

<sup>2</sup> Any activity for which the passengers have paid for transport or service either directly by delivery of funds or through agreement of restitution.

- i. Vessels which are not registered as a “Commercial Yacht”, but which are allowed by their Flag Administration to conduct commercial activities, must hold a valid Certificate of Compliance to one of the commercial codes discussed below.
- ii. If the Flag Administration of the vessel does not issue a Certificate of Compliance for commercial operations, one such certificate can be requested from any of the Bermuda recognized Class Societies (LR, ABS, DNV-GL, BV, NKK, RINA) who are authorised to conduct inspections and certification under commercial yacht Codes.
- b. The vessel shall carry a copy of an acceptable Charter Agreement or a Contract of Charter.
- c. Vessels must meet the conditions outlined below with regard to safety certification, safe manning and insurance for safe operation, depending on the size and the Flag Administration of the vessel.

- i. **UK, MCA, Small Commercial Vessel Code - MGN 280 (M) (SCV Code)**

- 1) Small Commercial Vessel Certificate issued by a Certifying Authority<sup>3</sup>
- 2) A person holding a RYA Yacht Master Certificate with a Commercial Endorsement;
- 3) Third Party Risk Insurance as appropriate for the vessel and personnel.

- ii. **UK, Large Yacht Code (LY, LY2 ,LY3) or Passenger Yacht Code (PYC)**

- 1) Vessels coming under this category are greater than 24 metres in length and are subject IMO International Conventions hence they should carry relevant Convention certificates, depending on tonnage, which may include Load Lines, ISM, MARPOL etc. in addition to LY certification.
- 2) Large Commercial Yacht Certificate or Passenger Yacht Code Certificate as appropriate (LY, LY2, LY3, PYC).
- 3) Person(s) holding an appropriate STCW (Yacht) Master Certificate(s).
- 4) Third Party Risk Insurance as appropriate for the vessel and personnel.

- iii. **Vessels owned or operated by US Citizens or Companies**

- 1) **Uninspected Vessels (US CFR 46 – Sub-Chapter C)**

- a) US Coast Guard Documentation for 6 Pax and 12 Pax vessels
  - i. Six (6) PAX vessels (6 passengers only)<sup>4</sup>;
  - ii. Twelve PAX vessels (12 passengers only)<sup>4</sup>;

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<sup>3</sup> If the vessel intends to carry more than 12 passengers, the vessel must carry a letter issued by the Certifying Authority certifying the maximum number of passengers the vessel is fit to carry taking into consideration the vessel’s freeboard, stability and safe deck area requirements.

<sup>4</sup> If any of the above vessels wish to carry more passengers than allowed under the above (US CFR 46 – Sub-Chapter C, T or K ) regulations, the vessel shall carry a letter issued by the US Coastguard stating the maximum number of passengers such a vessel is permitted to carry safely.



- b) Person(s) holding an appropriate Certificate(s) issued by the US Coastguard for operating such boats;
- c) Third Party Risk Insurance as appropriate for the vessel and personnel.

**2) CFR 46 - Sub Chapter T – Small passenger vessels of less than 100 GT, carrying less than 150 passengers<sup>4</sup>**

- a) Appropriate Certification of Inspection (Col) and supporting documents issued by the USCG;
- b) Person(s) holding an appropriate Certificate(s) issued by the US Coastguard for operating such boats; (where applicable, relevant STCW certification);
- c) Third Party Risk Insurance as appropriate for the vessel and personnel.

**3) CFR 46 - Sub Chapter K,- Vessels under 100 GT carrying more than 150 passengers<sup>4</sup>**

- a) Appropriate Certification of Inspection (Col) and supporting documents issued by the USCG;
- b) Person(s) holding an appropriate Certificate(s) issued by the US Coastguard for operating such boats; (where applicable, relevant STCW certification);
- c) Third Party Risk Insurance as appropriate for the vessel and personnel.

**iv. Foreign owned vessels operating in the Caribbean**

**1) “Code of Safety for Small Commercial Vessels Operating in the Caribbean” (Caribbean - SCV Code)**

**a) SCV Code, carrying up to 150 passengers<sup>5</sup>**

- i) Appropriate Certification of Inspection (Col), and supporting documents issued by the relevant national administration or the Recognized Organization;
- ii) Person(s) holding an appropriate Boatmaster and Boat Engineer Certificate, and watch-keepers having certificates issued by the relevant National Administration for operating such boats; (Where applicable relevant STCW certification);
- iii) Third Party Risk Insurance as appropriate for the vessel and personnel.

**v. Foreign vessels from other countries:**

- 1) Passenger vessel safety certificate issued by the vessel’s national authority;
- 2) Person(s) holding an appropriate STCW or National certificates of competency appropriate to operate the vessel;

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<sup>5</sup> If any SCV Code vessels wish to carry more passengers than allowed under the above Code, the vessel shall carry a letter issued by the National Administration stating the maximum number of passengers such a vessel is permitted to carry safely.

3) Third Party Risk Insurance as appropriate for the vessel and personnel.

3.3. **Superyachts holding a Charter Permit** for a maximum of 12 passengers may only charter for periods of 24-hours or more (no day charters are permitted), but wishing to host a function with more than 12 passengers during the charter period must not exceed the maximum number of passengers allowed on their Safety Certification and must:

- a. hold a valid dispensation issued by their Flag Administration to allow the extra persons;
- b. hold an approved stability document which allows for the increased capacity;
- c. have sufficient approved lifesaving appliances for all persons on board;
- d. only have social functions with extra persons on board while the vessel is alongside or at anchor;  
and
- e. hold a valid Bermuda liquor licence, if applicable.



### **DESIGNATED YACHT REPORTING CENTRES**

4. The following places are each hereby designated as yacht reporting centres for pleasure craft and superyachts—

**Principal yacht reporting centre:**

- **St. George's Yacht Reporting Centre** at 3 Ordnance Island, St. George's; and

**Vessels seeking to clear inwards may make a request to the Customs Department by e-mail prior to arrival:**

- **Hamilton Yacht Reporting Centre** at the Fairmont Hamilton Princess Marina, 76 Pitt's Bay Road, Pembroke, for pleasure craft berthing or mooring at the Fairmont Hamilton Princess Marina; and

**Vessels participating in ocean races may proceed directly to their relevant yacht report centre listed below unless otherwise advised by the Department of Customs or the Maritime Operations Centre (Bermuda Radio):**

**Designated Yacht Reporting Centre**

**Class of Pleasure Craft**

Royal Hamilton Amateur Dinghy Club, 25  
Pomander Road, Paget

Annapolis Bermuda Race (Bermuda  
Ocean Race)

St. George's Dinghy & Sports Club, Cut  
Road, St. George's

World Cruising Club ARC USA

St. George's Dinghy & Sports Club, Cut

World Cruising Club ARC Europe Road, St. George's  
(Atlantic Rally to Europe)

St. George's Dinghy & Sports Club, Cut  
Road, St. George's

Bermuda One-Two Race

Royal Hamilton Amateur Dinghy Club, 25

Marion to Bermuda Cruising Yacht Race

Pomander Road, Paget

St. George's Dinghy & Sports Club, Cut  
Road, St. George's

North American Rally to the Caribbean (NARC)

Royal Bermuda Yacht Club, 11 Point  
Pleasant Road, City of Hamilton

Newport to Bermuda Race

*Source: Revenue (Designated Yacht Reporting Centres) Notice 2014*



## Annex IV

### **CUSTOMS INFORMATION ON IMPORTATION**

#### **5. Declaring vessel's spares, parts and stores - declaring articles and parts for commercial tour boats**

##### **5.1. Importing pleasure craft and superyachts**

No Bermuda Customs Declaration form (BCD) is required for visiting pleasure craft and superyachts that import themselves. If a visiting vessel is imported on board a ship, the vessel should be declared on a Temporary Import BCD specifying either CPC 5005 (visiting pleasure craft of non-residents) or CPC 5034 (superyachts) as appropriate in box 16 on the form (see link below).

For search and rescue purposes, details (name, registration number and MMSI number) of any tenders i.e. , inflatables, sailing vessels, Personal Water Craft carried on board the 'parent' vessel and intended to be used in Bermuda Territorial Waters must be made known to the Maritime Operations Centre (Bermuda Radio) as part of the application.

##### **5.2. Declaring vessels' spares, parts and stores**

No Temporary import BCD is required for the clearance of spare parts, and stores intended for visiting pleasure craft of non-residents (CPC 5005) and superyachts (CPC 5034). Instead, such goods should be declared on an Export BCD specifying CPC 3011 in box 16 on the form.

##### **5.3. General**

All BCD forms should be completed in accordance with Customs Public Notice 17 - Bermuda Customs Declaration Guidelines, Supplementals and Appendices. (Refer to link to BCD and guidelines below).

##### **5.4. Website: <https://www.gov.bm/bermuda-customs-declaration-bcd>**

#### **6. Importation of Fruits and Vegetables**

Certain fresh fruits and vegetables are considered [High Risk Produce](#) or are from a [High Risk Areas](#) and are restricted entry into Bermuda.

**Notes – 'Form' Requirements (Vessels require an import permit from DENR)**

- 6.1. If you are importing personal goods to Bermuda, which will remain in Bermuda, you must complete the **Customs Travellers Declaration Form** (Form 98).
- 6.2. **Bermuda Customs Clearance Form** must be completed in respect of local persons importing a vessel.
- 6.3. If you are in receipt of **Charter Permit**, you must attach the documents listed in Annex V to the **Bermuda Customs Clearance Form**.

## 7. Prohibited Items:

*As hosts of pests of quarantine significance, the following items are **NOT** permitted to be imported into Bermuda. If any of the regulated/prohibited items below are imported, the DENR must be alerted immediately and arrangements must be made by the importer to transport the said items to the Department of Environment and Natural Resources (DENR) for appropriate handling and disposal.*

### A. PROHIBITED FRUITS AND VEGETABLES

- Fresh **CORN ON THE COB** (*frozen corn is permitted entry*)
- Fresh whole and baby **CARROTS** (*shredded carrots are permitted entry*)
- Fresh **SWEET POTATOES** (*American 'yams'*)
- Fresh, **untreated SOFT FRUIT** (*such as mangoes, papaya, guava and other exotic fruit* )\*
- **FLORIDA and NON-US origin CITRUS** - Citrus includes oranges, lemons, mandarins, grapefruit, limes, kumquats etc. Citrus fruit originating in Florida or outside of the USA are **NOT** permitted on board in Bermuda. ***Citrus from California, Texas and Arizona ARE permitted on board.***
- **Avocados** originating in Mexico, Central or South America or the Caribbean which are not in compliance with Southern US port entry requirements. Avocadoes from other origins must be in original packaging labelled to indicate their origin and the DENR contacted for inspection.
- **ANY fruit or vegetable or other agricultural item** originating from countries in which the Hibiscus (Pink) Mealybug, *Maconellicoccus hirsutus*, has been reported. This includes Africa, Australia, ALL Caribbean Islands, the Far East, Florida, Guatemala, Hawaii, India and the Middle East.

**\*Fresh Mangoes and other soft fruit (guavas, papayas etc.)** from areas known to have fruit flies of quarantine importance must be treated. **Areas of concern** include the state of Florida and regions outside the US: Caribbean, Mediterranean, India, South Africa etc. (Local Agent will provide a list of specific countries).

**\*Acceptable treatments administered by approved facilities include: irradiation, hot water immersion, cold storage, cooking, freezing, hot vapour etc. These treatments must be performed on the produce prior to importation into Bermuda's shores/waters and the packaging of the incoming commodities must clearly identify the treatment and the authorizing body.** For example, shipments of mangoes that have been USDA approved hot-water treated shall reflect this certification on the packaging and arrive in their original shipping crate that bears the stamp attesting to treatment. As such, they will be permitted in port.

### B. PROHIBITED LIVE PLANTS

The following plants are prohibited entry:

- Palm trees, leaves and other products and parts of the palm family. (De-husked coconuts and dates (fruit) are permitted). Palm trees for decoration are NOT permitted on board.

- Oleander (Nerium spp.) plants and flowers
- Banana, plantains (Musa spp.) plants. (Fruit is permitted).
- Hibiscus (Hibiscus spp.) plants and flowers

*Plants imported into Bermuda must be free of injurious pests and diseases.*

### **C. FLOWERS, FLORAL GREENS AND DECORATIONS**

The importation of all floral material is restricted to local florists and must comply with the established importation protocols and procedures (including declaration of each incoming shipment, clearance through H.M. Customs, authorization of release from H.M. Customs and inspection by the DENR). **Floral material imported in contravention of the regulatory procedures will be confiscated and destroyed upon arrival.**

#### **PLEASE NOTE:**

**SOIL IS NOT PERMITTED ENTRY.** *Used vehicles and other items contaminated with soil must, under NO CONDITIONS be landed in Bermuda*

#### **OTHER REGULATED COMMODITIES:**

*Please contact the Department of Environment and Natural Resources for the importation requirements for firewood, plants, plant products, bulbs, potting media, pesticides and other agricultural items.*

#### **UNWANTED HITCHHIKERS**

#### **ALL OF THE ABOVE SUBJECT TO CHANGE**

Please notify the DENR immediately if bees, wasps or other hitchhikers have travelled into Bermuda's waters with the vessel.



## Annex V

### **APPLICATION FOR CHARTER PERMITS – CHECK LIST**

The Ministry of Transport on behalf of the Government of Bermuda issues Superyacht Charter Permits working in consultation with the Department of Marine & Ports and the Bermuda Shipping & Maritime Authority for the approval process and exemptions.

The Master of the vessel, through your Local Agent, is required to provide the following documentation in advance of arrival in Bermuda and is also required to attach the following to the application:

- ☐ superyacht commercial registration in a recognised jurisdiction
- ☐ outward clearance form from the superyacht's previous port
- ☐ indemnity insurance policy relating to the charter of the superyacht, relevant period
- ☐ Bermuda immigration completed manifest with passport details of all passengers and crew
- ☐ Bermuda customs traveller declaration form
- ☐ maritime declaration of health form
- ☐ the captain/master's credentials (copies of qualifications, permits and licences)
- ☐ application for certificate of exemption for master to navigate the waters of bermuda without a bermuda pilot on board is requested;
- ☐ proof that all relevant charts and publications for Bermuda are carried in paper and electronic form aboard vessels to which any charter permit applies
- ☐ should have a list of mandatory charts (name and number)

#### **Note:**

1. Any firearms, flare guns, spear guns or other weapons required to be declared to the Customs Department are made known and will be held in bond until departure.
2. The Charter Permit includes the usage of a small vessel(s) on board the superyacht, and Owner/Master must have the appropriate safety equipment and facilities that are covered under vessels indemnity insurance policy.
3. Application for Traveller Authorization during Phase 4 of the COVID-19 pandemic is required.





## Annex VI

### AUTHORISED LOCAL AGENTS

	NAME	DETAILS
1	Bermuda Yacht Services	<div><div>Mailing</div><div>PO Box GE21 St George GEBX Bermuda</div></div> <div><div>Street</div><div>9 Ordnance Island St. George's GE05 Bermuda</div></div> <div>Tel: +1 (441) 297-2798 Email: <a href="mailto:info@bdayacht.com">info@bdayacht.com</a> Website: <a href="http://www.bdayacht.com">www.bdayacht.com</a></div>
2	Meyer Agencies	<div>35 Church Street Hamilton HM12 Bermuda Contact: Joe Simas VP Marine Operations</div> <div>Tel: (441) 296-9798 Fax:(441) 295-4556 Email: <a href="mailto:shipping@meyer.bm">shipping@meyer.bm</a> Website: <a href="http://www.meyer.bm">www.meyer.bm</a></div>



# APPLICATION FOR SUPERYACHT CHARTER PERMIT

Passenger Ships and Other Vessels Act 1972

**Maximum 12 Passengers/Minimum 24 hours/Maximum period not exceeding 6-months**

Expected Arrival in Bermuda	Expected Departure from Bermuda	Length of Vessel (in meters)
DD / MM / YYYY	DD / MM / YYYY	
Name of Vessel	Port of Registry	Official Number
Name and Address of Owner/Manager		LOCAL AGENT
Name of Captain/Master		Vessel Email Address
Radio Spectrum Use <sup>6</sup>	Captain/Master Credentials: STCW Registration - as appropriate	
	<input type="checkbox"/> NO	<input type="checkbox"/> YES LEVEL:
Signature of Captain/Master or authorized person		Date
		DD / MM / YYYY

## Guidance for use of this Form:

This form and all supporting documents must be sent by the Local Agent electronically as a PDF and with the subject line filled out: **APPLICATION FOR SUPERYACHT CHARTER PERMIT**

<sup>6</sup> Please fill out on the reverse side

### Supporting Documentation:

Please attach to this application ONLY the supporting documentation noted below. Please check the box to show it has been included:

- ☐ SUPERYACHT COMMERCIAL REGISTRATION IN A RECOGNIZED JURISDICTION
- ☐ OUTWARD CLEARANCE FORM FROM THE SUPERYATCH'S PREVIOUS PORT
- ☐ INDEMNITY INSURANCE POLICY RELATING TO THE CHARTER OF THE SUPERYACHT, RELEVANT PERIOD
- ☐ BERMUDA IMMIGRATION COMPLETED MANIFEST WITH PASSPORT DETAILS OF ALL PASSENGERS AND CREW
- ☐ BERMUDA CUSTOMS TRAVELLER DECLARATION FORM
- ☐ MARITIME DECLARATION OF HEALTH FORM
- ☐ THE CAPTAIN/MASTER'S CREDENTIALS (COPIES OF QUALIFICATIONS, PERMITS AND LICENCES)
- ☐ PROOF THAT ALL RELEVANT CHARTS AND PUBLICATIONS FOR BERMUDA ARE CARRIED IN PAPER AND ELECTRONIC FORM ABOARD VESSELS TO WHICH ANY CHARTER PERMIT APPLIES

### Please tick if applicable:

- ☐ WE ARE MAKING APPLICATION FOR A CERTIFICATE OF EXEMPTION FOR MASTER TO NAVIGATE THE WATERS OF BERMUDA WITHOUT A BERMUDA PILOT ON BOARD; AND
- ☐ THIS APPLICATION INCLUDES THE USAGE OF A SMALL VESSEL(S) ON BOARD THE SUPERYACHT, AND THAT THEY HAVE THE APPROPRIATE SAFETY EQUIPMENT AND FACILITIES THAT ARE COVERED UNDER THE ATTACHED INDEMNITY INSURANCE POLICY

(Name of Vessel) \_\_\_\_\_

### RADIO SPECTRUM USE

Frequency (MHz)		Station GPS Location (if applicable)	Station GPS Location (if applicable)	Notes
<u>Tx</u>	<u>Rx</u>			

**Charter Permit Fee** – Subject to approval, the \$8.50 fee, per registered metre, is payable upon arrival in Bermuda via the Marine Section of the Customs Department. The 6% gross charter fee, for each charter, is required to be paid in full prior to departing Bermuda. **Note:** Payment is made payable to the Ministry of Transport via the vessels Port Agent, prior to departure of a Superyacht or conclusion of the charter period whichever is sooner. Proof of payment is required before the outward clearance document is issued by the Customs Department.

**GOVERNMENT OF BERMUDA**  
**Ministry of Transport****CHARTER PERMIT FOR SUPERYACHT***Passenger Ships and Other Vessels Act 1972***Maximum 12 Passengers/Minimum 24 hours/Maximum period not exceeding 6 months**

<b>Expected Arrival in Bermuda</b>	<b>Expected Departure from Bermuda</b>	<b>Length of Vessel (in meters)</b>
<b>Name of Vessel</b>	<b>Port of Registry</b>	<b>Official Number</b>
<b>Name and Address of Owner/Manager</b>		<b>LOCAL AGENT</b>
<b>Name of Captain/Master</b>		<b>Vessel Email Address</b>
<b>Approved By:</b>		<b>Date</b>

**This Charter Permit includes the usage of a small vessel(s) onboard the superyacht**



## GOVERNMENT OF BERMUDA Ministry of Transport

### SUPERYACHT GROSS CHARTER FEE

Government Fees Regulations 1976

Passenger Ships and Other Vessels Act 1972

*Charter permit under section 3C - 6% of gross charter fee for each charter*

### SUPERYACHT GROSS CHARTER FEE RETURN

Charter permit number:	
Charter period:	
Name of vessel:	
Name of Owner, Captain, Agent or Operator:	
Business Address:	
Telephone number:	
Contact email:	

Calculation of Fee Due:

Gross Charter Receipts for the period (A)	Fee Rate (B)	Total Charter Fee Payable (C)
	6%	

Signed .....

Print Name.....

Date .....

**Note:** Payment made payable to the Ministry of Transport via the vessels Port Agent prior to departure of a Superyacht or conclusion of the charter period whichever is sooner.

**For Official Use Only**



**GOVERNMENT OF BERMUDA**  
**Customs Department**

**CRUISING PERMIT**

*Passenger Ships and Other Vessels Act 1972*

<b>Expected Arrival in Bermuda</b>	<b>Expected Departure from Bermuda</b>	<b>Length of Vessel (in meters)</b>
<b>Name of Vessel</b>	<b>Port of Registry</b>	<b>Official Number</b>
<b>Name and Address of Owner/Manager</b>		<b>LOCAL AGENT</b>
<b>Name of Captain/Master</b>		<b>Vessel Email Address</b>
<b>Approved By:</b>		<b>Date</b>

**This Cruising Permit includes the usage of a small vessel(s) onboard the vessel**

Cruising Permit Fee (a) \$8.50 per metre for superyachts; (b) \$6.50 for pleasure craft